

## **Reserve Action Bulletin**



## UPDATE - Preventing and Addressing Workplace Harassment Training

ALCOAST 170/19 was released in May and required all members of the Coast Guard, including CG reservists, to complete the DHS mandated 'Preventing and Addressing Workplace Harassment Training' training by 15 July 2019.

As of 30 July, the CG Reserve had a completion rate of approximately 85%.

It is imperative you complete this requirement ASAP. You can access the course by logging into the Learning Management System (LMS) and finding course catalog #100227. Please use the below link to access LMS.

## https://elearning.uscg.mil

For those that are having trouble accessing LMS – there is an alternative that will allow you to complete the training without logging in. Although not the preferred method, please review and complete the training materials using the attached PDF's. Once complete, ensure your unit training officer logs you as having completed the training in TMT.





This important training is intended to reinforce that we all play an important role in ensuring that everyone experiences a positive, healthy, and respectful work environment. *Please complete this training ASAP!!* 

Thank you for helping to ensure that an optimal work environment exists for all Coast Guard personnel.



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R 151438 MAY 19 FM COMDT COGARD WASHINGTON DC//CG-00H// TO ALCOAST UNCLAS //N05350// ALCOAST 170/19 COMDTNOTE 5350

SUBJ: PREVENTING AND ADDRESSING WORKPLACE HARASSMENT TRAINING

- 1. The Department of Homeland Security (DHS) has mandated "Preventing and Addressing Workplace Harassment Training" for members of all DHS components to be completed by July 15, 2019.
- 2. Coast Guard members must complete the training online via https://elearning.uscg.mil. Any unit having personnel who cannot access the module online may assign a unit trainer to conduct an in-person presentation. The unit Training Officer must then update the Learning Management System with names of members who received the training.
- 3. Completion by all hands is required and should be monitored by the unit Training Officer.
- 4. Dr. Terri A. Dickerson, Director of Civil Rights, sends.
- 5. Internet release is authorized.